

# Identification Card Application

## 1. APPLICANT DETAILS

Given Name(s)		Primary Telephone	
Surname		Alternative Telephone	
Address		Primary Email Address	
		Alternative Email Address	
		Pilot Licence Number	
		Date of Birth	

## 2. PHOTOGRAPH

2.1. To produce an ID card, we will require a passport style photo (Head and Shoulders – Face clearly recognizable) against a plain background. You can submit in the following ways:

- > Email us an Electronic copy of your photo
- > Pop in and we'll take a photo for you
- > Send us a passport photo in the post

## 3. ENDORSEMENTS

There are three endorsements available to ID card holders:

### 3.1. Airside access

This indicates the individual is a pilot or has an otherwise legitimate reason to be accessing the airside areas unescorted. To apply for this, please indicate here, along with the reason for doing so. For example, "Pilot of G-XXXX".

Tick to apply for Airside Access

Reason: \_\_\_\_\_

### 3.2. Out of Hours Flying Privilege

This indicates the individual has read, acknowledged, and accepted the airport Out of Hours policy (OOH) and has been authorised by the airport to operate aircraft within these terms. Any breaches of the OOH policy or any other terms may result in the privilege being withdrawn.

Tick to apply for Out of Hours Flying Privilege

### 3.3. Unescorted Airside Driving

This indicates the individual has satisfied the airport authority that they fulfill the Conditions in the Blackbushe Airport Rules & Procedures to operate a vehicle airside without escort.

Tick to apply for Unescorted Driving

Reason: \_\_\_\_\_

Please also attach a copy of your vehicle insurance demonstrating proof of airside liability cover. You will also require radio equipment in order to remain in contact with the Tower whilst airside in your vehicle.



**4. COMPANY AFFILIATION**

4.1. The ID card has an area in which a company logo or name can be shown to indicate an affiliation with that company. To apply for this, please indicate below:

Apply for Company Affiliation      Company Name: \_\_\_\_\_

*Please have the primary contact*      Sponsor Name: \_\_\_\_\_  
*from the company sign here:*      Sponsor Signature: \_\_\_\_\_

**5. VEHICLES**

To assist with security, as well as to help identify a vehicle owner in the event of an emergency, ID card holders are requested to provide the airport with a list of vehicles that they may park in the Airport car park for any period of time.

Registration	Make	Model	Colour

**6. ID CARD FOR GOODS & SERVICES**

- 6.1. To maintain accurate records, the airport will rely on information supplied by account holders as to which individuals are authorised to place services on their account and will not show this information on the card directly. However, individuals may be required to present their card at any point whilst on the airport property when challenged, or when incurring chargeable services, and so must carry it on their person at all times on the airfield.
- 6.2. Any airport user requesting services without their card present may be refused
- 6.3. If the card is lost or no longer legible due to damage, the cost of a replacement card will be £3+VAT.

**7. VALIDITY**

- 7.1. The ID card will be valid for at least 3 years – the expiry date will be clearly printed on the card.
- 7.2. Renewals may attract a renewal fee in accordance with Airport policy at the time.

**8. AGREEMENT**

8.1. Signature of the Operator accepting the Terms and Conditions of this agreement in conjunction with the Blackbushe Airport General Terms & Conditions, Rules & Procedures, and Out of Hours policy.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Company / Aircraft Group: \_\_\_\_\_

Dated: \_\_\_\_\_